



कोकण उन्नती मित्र मंडळाचे  
वसंतराव नाईक कला व वाणिज्य महाविद्यालय  
KOKAN UNNATI MITRA MANDAL'S  
VASANTRAO NAIK COLLEGE OF ARTS & COMMERCE  
• Affiliated to University of Mumbai • NAAC Re-accredited college • UGC-2(f) & 12(B) status

Founder President  
Late Barrister A.R. Antulay  
Ex. Chief Minister, Maharashtra  
Ex. Central Cabinet Minister  
Govt. of India

President  
Mushtaq Antulay

Barrister A. R. Antulay Campus, Murud Janjira, Dist. Raigad 402401. Ph. 02144-276484  
• Email : vrnaikcollege@gmail.com • Website : www.vncmj.edu.in

## INTERNAL QUALITY ASSURANCE CELL

### Notice

Academic Year 2022-2023

All IQAC Members are hereby informed that the First Meeting of IQAC will be on Wednesday 22/06/ 2022 in Principal Cabin at 11.15. a.m. All IQAC members are requested to attend this meeting.


#### **The Agenda of the meeting will be as follows**

1. To review and confirm the minutes of the last meeting of IQAC
2. To discuss the Preparation of the Academic Calendar
3. To review of Admission A.Y.2022-2023
4. To start new Value Added /Certificate/Skill based Course
5. To Allot Budget to different heads
6. To Review of previous year Academic results
7. To form different committees and Planning and execution of co-curricular and extra-curricular activities
8. To Discuss and review of NAAC work
9. To organize workshop on NEP
10. Appointment of New Faculty
11. Improvement in Earn and learn Scheme
12. Any Other Matter with the Permission of the Chairperson

Date: - 16/06/2022

  
Dr. J.K. Kamble

IQAC Coordinator

  
Dr. M.A. Nagabawdi

Principal  
PRINCIPAL  
KUMM'S VASANTRAO NAIK  
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### Minutes of Meeting

The Meeting of IQAC was held on Wednesday 22/06/2022 in the Principal's Cabin, under the Chairmanship of Principal Dr. M.A. Nagarbawdi. The following Members were Present for this meeting.

Sr. No	Name	Designation	Signature
1	Dr. M.A. Nagarbawadi	Chairman / Principal	
2	Adv. Ismail Ghole	Member, Governing body	
3	Dr. V.B. Chavan	Teacher Member & Vice Principal	
4	Smt. Vasanti Umrotkar	Stakeholder	
5	Shri. Shubhash Mahadik	Nominee - Employers	
6	Dr. M.R. Vedpathak	Teacher Member	
7	Dr. M.P. Gaikwad,	Teacher Member	
8	Dr. N.N. Bagul, -	Teacher Member	
9	Dr. S.L. Mhatre,-	Teacher Member	
10	Dr. S.S. Bahirgunde	Teacher Member	
11	Dr. Seema Nahid	Teacher Member	
12	Mrs. Aarti A. Jadhav	Alumni Representative	
13	Shri. Dandekar Sandesh	Administration Officer	
14	Dr. J.K. Kamble	IQAC coordinator	



Principal Dr. M.A. Nagarbawdi warmly welcomed all IQAC Members and Dr. Kamble J.K. IQAC Coordinator, with the permission of the Chairman Read the Agenda of the meeting and requested all the Members to participate in the Quality Enchantment.

**Agenda 1)** Confirmation of minutes of the previous Meeting with the permission of the chairperson, the minutes of the previous academic year 2021-2022 held on 07/03/2022 were read and Approved unanimously by all Members attended.

**Agenda 2)** The Academic Calendar Committee Chairman Dr. M.P. Gaikwad put academic Calendar for the year 2022-2023 in the meeting to discuss & arrange Program as per the calendar.

**Agenda 3)** A Review of First-year Admission was taken by the Principal Dr. M.A. Nagarbawdi. Every Year College Form Admission Committee for a smooth function admission process. Shri Sandesh Dandekar informed the meeting the status of newly admitted students in the College.

**Agenda 4.** A review of the Add-on/ Skill bases Certificate was taken by Principal Dr. M.A. Nagarbawdi and asked the meeting to start new an add-on/ Certificate Course. The CDC member in IQAC approved new Add-On Course /Certificate course as continued in previous years.

**Agenda 5:** Allotment of Budget to different head: discussion took place on Budget for different Heads and the Principal was advised to allot budget for Library, Gymkhana, and infrastructure maintenance etc.

**Agenda 6.** Review of academic results all classes were taken By Adv. Ismail Ghole Member, Governing body. The result of all classes was discussed. All Members appreciated the result,

**Agenda 7.** To form the different committees and Planning and execution of co-curricular and extra-curricular activities- it was decided to form different committees and to prepare the plan to execute All Activities. It was advised that Activities of N.S.S. residential Camp, cultural and sport activities should be organised that in the month of December and January.

**Agenda 8.** Review on NAAC work Taken by the Member, Governing Body Adv. Ismail Ghole IQAC Co-Ordinator explained the plan of NAAC work. Dr. Kamble J.K. informed the meeting the progress work of SSR writing and Documentation.

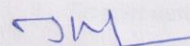


**Agenda 9.** IAQC Coordinator suggested to organize a workshop on NEP. It was also proposed to organise workshop for the students & Faculties. The matter was discussed and approved. To start Earn and learn Scheme- In the meeting it was proposed that Earn and Learn scheme should be started so as to financially needed student should get benefit. The meeting discussed this proposal and approved

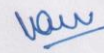
**Agenda 10.** Appointment of New Faculty: Principal, Dr. M.A. Nagarbawdi gave the information of vacant post for faculty after superannuation of Faculty. The matter was discussed and the principal was advised to start process to fill vacant faculty post.

**Agenda 11.** To improve Earn and learn Scheme: In the meeting it was discussed that the scope of Earn and Learn Scheme should be extended so as to more students get benefited. The meeting discussed this proposal and approved

**Agenda 12.** Any Other specific issue: There was no specific issue finally meeting concluded with the formal vote of thanks by Dr. J.K. Kamble to the Honorable Chair and members attended.

  
Dr. J.K. Kamble  
IQAC Coordinator



  
Dr. M.A Nagarbawdi  
Principal  
PRINCIPAL  
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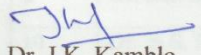
#### Notice


All IQAC Members are hereby informed that the Meeting of IQAC during the Academic year will be held on Saturday 19/11/2022day at 11.00 am in the Principal's office. All IQAC Members are requested to Remain Present at the meeting. The Agenda of The Meeting Is As Follows.

Agenda.

1. Confirmation of Minutes of the Previous Meeting.
2. To Discuss on Preparation of SSR
- 3) To organize a health related Program
- 4) To organize the career guidance Program
5. Any Other Subject with the Permission of the Chairperson

Date: - 11/11/2022

  
Dr. J.K. Kamble  
IQAC Coordinator

  
Dr. M.A. Nagarbawdi  
Principal  
PRINCIPAL  
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### Minutes of IQAC Meeting

The Meeting of IQAC was held on 19/11/2022 in the Principal's Cabin. This was Held under the Chairmanship of Principal Dr. M. A. Nagarbawdi. The following Members were Present at the meeting.

Sr. No	Name	Designation	Signature
1	Dr. M.A. Nagarbawadi	Chairman / Principal	
2	Adv. Ismail Ghole	Member, Governing body	
3	Dr. V.B. Chavan	Teacher Member & Vice Principal	
4	Smt. Vasanti Umrotkar	Stakeholder	
5	Shri. Shubhash Mahadik	Nominee - Employers	
6	Dr. M.R. Vedpathak	Teacher Member	
7	Dr. M.P.Gaikwad,	Teacher Member	
8	Dr. N.N. Bagul, -	Teacher Member	
9	Dr. S.L. Mhatre,-	Teacher Member	
10	Dr. S.S. Bahirgunde	Teacher Member	
11	Dr. Seema Nahid	Teacher Member	
12	Mrs. Aarti A. Jadhav	Alumni Representative	
13	Shri. Dandekar Sandesh	Administration Officer	
14	Dr. J.K. Kamble	IQAC coordinator	



Principal Dr. M.A. Nagarbawdi warmly welcomed to all the Members and asked IQAC Coordinator Dr. Kamble J.K to Read the Agenda of the meeting and requested all the Member participants to discuss the issues in the agenda of quality enhancement.

**Agenda 1.** Confirmation of minutes of the previous Meeting with the permission of the Chairperson, the minutes of the previous meeting held on 22.06.2022 was read and Approved by all the Members Unanimously.

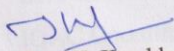
**Agenda 2.** IAQC Coordinator Dr. J.K. Kamble Explained Criterion work of SSR and it was put in the meeting for Discuss and finalized.

**Agenda 3.** To organize health related program - it was decided to arrange physical Fitness program for girls and organise health related activities

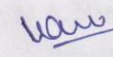
**Agenda 4.** Career awareness Program: it was decided to organize career awareness program for students

**Agenda 5.** Any Other specific issue

There is no specific issue, finally meeting was concluded with the formal vote of thanks by Dr. Vedpathak M.R. to the Respected Chairman and members present.

  
Dr. J.K. Kamble  
IQAC Coordinator



  
Dr. M.A. Nagarbawdi

Principal  
PRINCIPAL  
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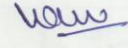
All IQAC Members are hereby informed that the Third Meeting of IQAC will be on 20/02/ 2023 in Principal Cabin at 11.00. a.m. All IQAC members are requested to attend this meeting.

#### The Agenda of the meeting will be as follows

1. Confirmation of Minutes of the Previous Meeting.
2. To review the progress of Syllabi and conduct of examination
3. Preparation of the Third Cycle of NAAC
4. To Plan and arrange the Audits
5. Discuss the Addition of Infrastructure
6. Purchase of additional Computer and Projectors
7. To follow up the Feedback and student satisfaction survey
8. Any Other Matter with the Permission of the Chairperson

Date:-15/02/2023

  
Dr. J.K. Kamble  
IQAC Coordinator

  
Dr. M.A. Nagarbawdi

Principal  
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### Minutes of IQAC Meeting

The Third Meeting of IQAC was held on 20/02/2023 in the Principal's Cabin. This was Held under the Chairmanship of Principal Dr. M.A. Nagarbawdi. The following Members were Present for this meeting.

Sr. No	Name	Designation	Signature
1	Dr. M.A. Nagarbawadi	Chairman / Principal	
2	Adv. Ismail Ghole	Member, Governing body	
3	Dr. V.B. Chavan	Teacher Member & Vice Principal	
4	Smt. Vasanti Umrotkar	Stakeholder	
5	Shri. Shubhash Mahadik	Nominee - Employers	
6	Dr. M.R. Vedpathak	Teacher Member	
7	Dr. M.P. Gaikwad,	Teacher Member	
8	Dr. N.N. Bagul, -	Teacher Member	
9	Dr. S.L. Mhatre,-	Teacher Member	
10	Dr. S.S. Bahirgunde	Teacher Member	
11	Dr. Seema Nahid	Teacher Member	
12	Mrs. Aarti A. Jadhav	Alumni Representative	
13	Shri. Dandekar Sandesh	Administration Officer	
14	Dr. J.K. Kamble	IQAC coordinator	



Dr. Kamble J.K. Co-coordinator of IQAC welcomed all the Members and with the permission of the chair read the Agenda of the meeting and requested all the Members to discuss the agenda

**Agenda 1.** Confirmation of minutes of the previous Meeting with the permission of the Chairperson, the minutes of the previous meeting held on 19/11/2022.was read and Approved by all the Members Unanimously.

**Agenda 2.** Review of the completion of syllabi was taken By Principal Dr. Nagarbawdi. As a part of quality enhancement and good academic Results the syllabus of all program to be completed and conduct of First and Second year examinations in March 2023.

**Agenda 3.** Preparation of NAAC third cycle- it was planned to work for Criteria Wise Matrix of SSR and distribute work load for Smooth work of SSR writing and documentation.

**Agenda 4.** Principal Dr. M.A. Nagarbawdi put the proposal of Academic and Administrative Audit and Gender Audit at the meeting for discussion. Vice-Principal Dr. Chavan informed the meeting that the college have already conducted Green, Energy and Environment Audit in previous year and explained the importance of the Academic and Administrative and Gender Audit in regard to the NAAC Accreditation. The proposal for the Audit was discussed and finalised.

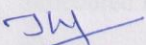
**Agenda 5.** The Proposal of Additional Infrastructure Development was put in the Meeting by Principal. After Discussion on the proposal, it was decided to forward the proposal to upper management for Approval.


**Agenda 6.** The Purchase Committee of the college has put the proposal of Purchase Additional Computer and projectors. The Proposal Approved by all the Members Unanimously.



**Agenda 7.** To follow up the Feedback and Student satisfaction Survey-Feedback from Students, Teachers, and Alumni for Academic Year 2022-2023 were collected by Feedback Committee and student satisfaction Survey was conducted through offline mode.

**Agenda 8.** any other matters with the permission of the chairman the Chair  
There is no specific issue finally meeting concluded with a formal vote of thanks by Dr. Seema Nahid

  
Dr. J.K. Kamble  
IQAC Coordinator

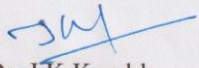
  
Dr. M.A. Nagarbawdi

Principal  
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


**Action Taken Report 2022-2023**

1. Academic Calendar was prepared and finalized by the academic committee
2. New Approved Add-on Courses were conducted
3. Scheduled Review of the progress work of the preparation of SSR was taken
4. Review of the Admission process and Examination result was taken suggestions were made for improvement
5. Curricular and extra-curricular Activities were planned and executed
6. Workshops on New education policy and Cyber Security Awareness were organized
7. Organized career guidance programs
8. Planned and completed Academic and administrative Audit
9. Purchased ICT tools
10. Conducted Feedback and Student satisfaction survey

  
Dr. J.K. Kamble  
IQAC Coordinator



  
Dr. Nagarbawdi M.A.  
Principal  
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