

## Minutes of IQAC Meeting I

2018-2019 Minutes of IQAC Meeting Date- 27.06. 2018

A meeting of the IQAC of V.N. College, Murud-Janjira was held on 27.06. 2018 at 12.15 pm in the principal cabin.

### Agenda of the Meeting

1. To confirm the minutes of the previous meeting held on 15/02/2018
2. To Review and finalize academic calendar
3. To discuss curricular and extracurricular Activities in the academic year
4. To discuss promotion of faculty under CAS
5. To Improve student discipline and security
6. To Prepare IQAR Report for the year 2017-2018

Following members attended the meeting

1. Vice-Principal Dr. V.B.Chavan
2. Shri. Adv. Ismail Ghole
3. Shri. Subhash Mahadik
4. Smt. Vasanti Umrotkar
5. IQAC coordinator Dr. J.K. Kamble
6. Dr. D.R. Raundal
7. Prof. M.P.Gaikwad
8. Dr. N.N. Bagul
9. Dr. S.L. Mhatre
10. Dr. S.S. Bhaigrunde
11. Dr. Semma Nahid
12. Shri.Dandekar Sandesh M.

*[Handwritten signatures of the attendees]*



**Minutes of the Meeting:**

**Agenda Item 1:** To confirm the minutes of the previous meeting

**Resolution:** The vice-Principal welcomed the members and requested the IQAC coordinator to read the minutes of the last IQAC meeting held on Date. 15/02/2018 at 11.00 am. The IQAC Coordinator read the minutes and were confirmed.

**Agenda Item 2:** To Review and finalize academic calendar

**Resolution:** Academic Calendar finalized after discussion.

**Agenda Item 3:** To discuss curricular and extracurricular activities in the academic year

**Resolution:** discussed and planed the activities and celebration days to be undertaken during the academic year,

**Agenda Item 4:** To discuss promotion of faculty under CAS

**Resolution:** Resolved that all eligible candidates for CAS of various stages should register their names on line and deposit required fee and approach the IQAC coordinator and principal for further process.

**Agenda Item 5:** To Improve student discipline and security

**Resolution:** Resolved that additional CCTV cameras will be installed at the office and library and decision was to taken to purchase Xerox machine for the examination department.

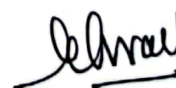
**Agenda Item 6:** To Prepare IQAC Report for the year 2017-2018

**Resolution:** The IQAC Coordinator informed the meeting that college have to submit AQAR for the year 2017-2018 in the old format. All the data as required for the AQAR Report for the 2017-18 needs to be collected and decided that criteria wise Report of AQAR for the year 2017-2018 be prepared and submitted to the IQAC before the December 10th 2018 and the IQAC would submit AQAR to the NAAC by the end of December 2018. It was proposed to organize workshop for support staff on IQAR Report.

Read and Confirmed 06-12-2018



Dr. J.K. Kamble  
**Co-ordinator,**  
Internal Quality Assurance Cell  
Vasantrao Naik College of Arts & Commerce  
Murud Janjira, Dist. Raigad 402 401. (Maharashtra)



Dr. V.B. Chavan  
**PRINCIPAL**  
KUMM'S VASANTRAO NAIK  
COLLEGE OF ARTS & COMMERCE  
MURUD-JANJIRA

## Minutes of IQAC Meeting II

2018-2019 Minutes of IQAC Meeting Date -06/12/2018

A meeting of the IQAC of V.N. College, Murud-Janjira was held on 06/12/2018 at 11.00 am in the Staff room.

### Agenda of the Meeting

1. To confirm the minutes of the previous meeting
2. To organize sports, cultural and NSS Camp
3. To organized departmental guest lecture/ workshop on ICT

Following members attended the meeting

1. Principal Dr. S.P. Rangoonwala
2. Shri. Adv. Ismail Ghole
3. Vice-Principal Dr. V.B. Chavan
4. IQAC coordinator Dr. J.K. Kamble
5. Dr. M.R. Vedpathak
6. Dr. D.R. Raundal
7. Prof. M.P.Gaikwad
8. Dr. N.N. Bagul
9. Dr. S.L. Mhare
10. Dr. S.S. Bhaigunde
11. Dr. Seema Nahid

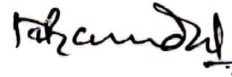
























**Minutes of the Meeting:**

**Agenda Item 1:** To confirm the minutes of the previous meeting held on 27/06/2018

**Resolution:** The Principal welcomed the members and requested the coordinator to read the minutes of the last IQAC meeting held on 27/06/2018. The coordinator read the minutes and confirmed unanimously

**Agenda Item 2:** To organize sports, cultural activities and NSS Camp

**Resolution:** Resolved that extracurricular activities like sports, cultural and NSS Camp should be conducted in the month of the December

**Agenda Item 3:** To organized departmental guest lecture/ workshop on ICT

**Resolution:** It was proposed to organized departmental guest lecture/ workshop on ICT for support staff.

Read and Confirmed

09.01.2019



Dr. J.K. Kamble

**Co-ordinator,**

Internal Quality Assurance Cell  
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Dr. S.P. Rangoonwala

**PRINCIPAL**  
KUMM'S VASANTRAO NAIK  
COLLEGE OF ARTS & COMMERCE  
MURUD-JANJIRA

## Minutes of IQAC Meeting III

2017-2018 Minutes of IQAC Meeting Date- 09/01/2019

A meeting of the IQAC of V.N. College, Murud-Janjira was held on 09/01/2019 at 11.30 am in the Staff room.

### Agenda of the Meeting

1. To confirm the minutes of the previous meeting
2. To finalize and submit AQAR Report 2017-2018
3. To organized departmental guest lecture/ workshop on ICT

### Following members attended the meeting

1. Principal Dr. S.P. Rangoonwala
2. Vice- Principal Dr. V.B. Chavan
3. Shri. Subhash Mahadik
4. Smt. Vasanti Umrotkar
5. IQAC coordinator Dr. J.K. Kamble
6. Dr. M.R. Vedpathak
7. Dr. D.R. Raundal
8. Prof. M.P.Gaikwad
9. Dr. N.N. Bagul
10. Dr. S.L. Mhtare
11. Dr. S.S. Bhairgunde
12. Dr. Seema Nahid
13. Kum. Arti Shrikant Gurav

*(Handwritten signatures of the attendees)*



**Minutes of the Meeting:**

**Agenda Item 1:** To confirm the minutes of the previous meeting

**Resolution:** The Principal welcomed all members and asked the coordinator to read the minutes of the last IQAC meeting of held on 06/12/2018 The Coordinator read the minutes and confirmed unanimously.

**Agenda Item 2:** To finalize and submit AQAR Report 2017-2018

**Resolution:** IQAC Coordinator reported the meeting that the writing of IQAR Report 2017-2018 is completed and he expressed thanks to all members for their cooperation.

**Agenda Item 3:** To organized departmental guest lecture/ workshop on ICT

**Resolution:** decided to organize departmental guest lecture/ workshop on ICT. The meeting also proposed to organize conferences in the Commerce subject in the coming academic year

Read and Confirmed

19.06.2019



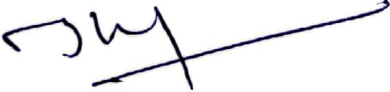
Dr. J.K. Kamble  
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Dr. S.P. Rangoonwala  
**PRINCIPAL**  
KUMM'S VASANTRAO NAIK  
COLLEGE OF ARTS & COMMERCE  
MURUD-JANJIRA

## Action Taken Report

1. Academic Calendar was prepared and finalized by Academic committee with the suggestions received from faculty and administration.
2. Students were encouraged to participate in various activities at the college and university level. Various days of national and International importance and others were celebrated during academic year.
3. The CAS file and online submission of all eligible teachers were completed in required time frame and correctly submitted.
- 3: organized departmental guest lecture/ workshop on ICT for support staff.
4. Organized workshop for support staff on IQAR
5. extracurricular activities like sports, cultural and NSS Camp was conducted in the month of the December
6. IQAR Report writing of 2017-2018 was completed and submitted to the NAAC.



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